

Local Pension Board

Role Specification

Scheme Member/Employer Representative

Role Map

The primary role of a Pension Board representative is to review the decisions and actions of the Scheme Manager in relation to the governance, operation and management of the Merseyside Pension Fund; in order to ensure compliance with all relevant legislation and any requirements of the Pension Regulator.

Main Duties and Responsibilities

As a Member you will be expected:

- To commit to undertake the role for a period of four years
- Capacity to attend at least four Local Pension Board meetings per year
- To attend and participate constructively in meetings of the Pension Board
- Financial and Investment awareness
- To undertake training and development appropriate to your role including:
 - Attendance at external training
 - Participation in a continuous assessment of knowledge and skills through an established framework
- To approach matters before the Pension Board with an open and independent mind avoiding any pre-determination or bias
- Confidence to challenge, influence and engage
- To operate within the Pension Board's Terms of Reference and Code of Conduct and in line with the seven principles of public life.

PERSON SPECIFICATION: Employer/Member Representative

FACTORS	ESSENTIAL	DESIRABLE	MEASURED BY
To be resident in Merseyside		✓	
KNOWLEDGE/SKILLS, ABILITIES AND/OR EXPERIENCE			
Knowledge			
<ul style="list-style-type: none"> Knowledge / understanding of the pension Industry 	✓		Application/Interview
<ul style="list-style-type: none"> Experience of / interest in pensions or finance 	✓		Application/Interview
Leadership			
<ul style="list-style-type: none"> Ability to represent the views of the LGPS members/employers to the Pension Board where relevant 	✓		Application/Interview
Organisational skills			
<ul style="list-style-type: none"> The ability and confidence to deal with all matters before the Pension Board in an independent and even handed way free from bias and without regard for the political consequences 	✓		Application/Interview
Team working and relationship building			
<ul style="list-style-type: none"> The ability to establish effective working relationships with other members of the Pension Board and supporting officers 	✓		Application/Interview
Communications			
<ul style="list-style-type: none"> Excellent listening and questioning skills 	✓		Application/Interview
<ul style="list-style-type: none"> Good communication skills with the confidence to speak and write effectively and clearly 	✓		Application/Interview
<ul style="list-style-type: none"> Computer literate 		✓	Application/Interview
Other Requirements			
<ul style="list-style-type: none"> A personal commitment to high standards of probity, propriety and governance 	✓		Application/Interview
<ul style="list-style-type: none"> Willingness to undertake training 	✓		Application/Interview